

Resource L: Sample Individual Critical Information Form

Individuals can be asked on a voluntary basis to provide the following information which can be kept with identity papers in wallets, in the home and at the place of employment. Agencies that provide services to clients who are quite dependent on these services, such as home delivered meals providers, may also want this information.

It is recommended that every supervisor ask employees if they can keep a private file of this information on staff.

This information would also be useful for family members to share.

Name:

Home Address:

Home Phone:

Home Fax:

Cell Phone:

Home email:

Emergency Contact:

Name:

Relationship (family member or friend)

Physician:

Special Medical Conditions or Medications:

Daytime phone:

Cell Phone:

Email:

Please update this form when the information submitted is no longer accurate.