



What you can expect from your Innovations in Nutrition (INNU) Team

There are three individuals dedicated to the success of your grant.

Nutrition and Aging Resource Center (NRCNA) Technical Assistance Liaison

Background: Much like your grant, the NRCNA is a 5-year cooperative agreement between The Administration for Community Living (ACL) and the Iowa Department of Health and Human Services (IHSS). IHSS assists 50 Innovations in Nutrition Programs and Services grantees between 2021-2026.

Goal: Our goal is to support you through your grant life and to help you be successful!

Responsibilities:

- Arrange meeting schedules and attend all individual grantee calls
- Understand grantee's progress with work plan activities
- Provide technical assistance
- [Develop grantee-specific resources](#)
- Highlight the work of grantees
- Provide suggestions/edits to Capstone projects
- Coordinate grantee gatherings
- Host the annual in-person gathering
- Track grant requirements and report compliance to ACL
- Manage the INNU Grantee Listserv

Administration for Community Living (ACL) Project Officer

Background: The ACL Project Officer is the dedicated ACL contact for your grant. They will always attend monitoring meetings, and other meetings, as determined. They may or may not attend other individual meetings.

Responsibilities:

- Approve work plans and revisions
- Approve evaluation plans
- Review and approve grant amendments
- Review programmatic reporting
- Conduct semiannual monitoring
- Assess grantee risk level
- GrantSolutions note upload
- Awareness of financial reporting, pulldowns, and budget amendments

ACL Office of Grant Management Specialist

Background: The Grant Management Specialist is responsible for all fiscal responsibilities for your grant. They do not attend individual or group calls.

Responsibilities:

- Financial Reporting and Pulldowns
- SF-425 reports
- Budget amendments