

Interview Tips: Sample Questions to Ask Candidates

Here are some questions you might ask potential employees—and what you shouldn't ask about.

Potential Questions to Ask

- Tell me about yourself. How would you describe yourself?
- Why are you interested in this job?
- Why do you want to work here?
- What are your pay expectations?
- What did you like or dislike about your previous job?
- What are your strengths?
- What are your weaknesses?
- What do you think are a few good attributes of a manager?
- What are you passionate about?
- Do you prefer to work independently or on a team? Give some examples of teamwork that you have been a part of in the past.
- What type of work environment do you prefer?
- Describe a difficult work situation and how you overcame it.
- Why are you the best person for this job?
- Is there anything I have not told you about the job that you would like to know?
- What other questions do you have for me?

What Is Off-Limits?

While it is okay for the interviewee to share this information, you should avoid asking questions about age, race, ethnicity, religious belief and family status.

Questions source: The Interview Cheat Sheet

This project was supported in part by grant number 90PPNU0002 from the Administration for Community Living, U.S. Department of Health and Human Services, Washington, D.C. 20201. Grantees undertaking projects with government sponsorship are encouraged to express freely their findings and conclusions. Points of view or opinions do not, therefore, necessarily represent official ACL policy.

Created in partnership with the National Association of Nutrition and Aging Services Programs. For more information on NANASP, visit nanasp.org.